



WILLIAMS RURAL FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA

Tuesday, July 14th, 2026

Place and Time: District Headquarters, 211 E. Fork Road, Williams OR, at 10:00 AM

Join Zoom Meeting

<https://us06web.zoom.us/j/5918971593?pwd=vlfa5CsLauwJNjAcwG3SyWZjFgTYS.1>

Meeting ID: 591 897 1593

Passcode: 8467644

1. Call to Order, Pledge, and Roll Call of Members
2. Announcements
3. Approval of Prior Board Meeting Minutes – previously distributed electronically
 - June 25, 2026 Regular Board Meeting Minutes
 - July 9, 2026 Board Meeting Work Session Minutes
4. Reports
 - Fire Chief's Report
 - Training Report
 - Operations Report
 - District Fire Marshal Report / Safety Committee Report
 - Community Relations Coordinator Report
 - WFA Report / Community Woodbank
 - Chair Report
5. Unfinished Business
 - Levy
 - a. Resolution 2026/2027-01 Operational Levy
 - Fire District Name
 - a. DBA Discussion
 - Proposed Employee Leave Accrual and Holiday Schedule
 - Solar Project
 - a. Development Manager, Gabe Juul – Oregon Clean Power Cooperative
 - Initial Internal Control conversations
 - a. Door Lock keypad installation on Offices and Modular Home
 - b. District Credit Cards conversation: Deployment and Staff Cards
6. *Tabled Unfinished Business*
 - *Modular Home Update*
 - *Station Decontamination Showers*
 - *Museum Building/Bldg. 7/8*
 - *Internal Controls*
 - *Policy Update / Lexipol Review*
7. New Business

- Board Roles
- Policy Manual Framework
- Shared Resources: Equipment Sharing with Applegate

8. Clerk Treasurers Report – Financial Reports and Invoices
9. Announcement of the next regular scheduled board meeting – Tuesday, August 11, 2026 at 10:00am
10. Public Input – two minutes at end of meeting
11. Public Questions – can be submitted in writing to PO Box 81, Williams, Oregon 97544
12. Motion to adjourn

Posted in accordance with ORS 192.640 - Heather Glass, Board Chair, Williams Rural Fire Protection District Board of Directors

DRAFT MINUTES

WILLIAMS RURAL FIRE PROTECTION DISTRICT Regular Board Meeting Minutes June 25, 2026

1. CALL TO ORDER, PLEDGE, AND ROLL CALL

- Call to Order: 10:03am

Roll Call:

Board Members Present

Position 1 – Heather Glass

Position 2 – Brian Barton

Position 3 – Jim Krois

Position 4 – Bill Ertel

Board Members Absent

Position 5 – David Applegate

Williams Staff Present

Captain – Nicco Holt

Fire Marshall – Jon Scaroni

Captain – Oskar Sundell

Community Coordinator – Ash Martell

Fire Fighter – Devin Brennan

Fire Fighter – Nate Geelhoed

Public Presence & Invited Speakers:

AFD Administrative Assistant – Rachael Couch

AFD Fire Chief – Chris Wolfard

AFD Executive Chief – Tallie Jackson

AFD Deputy Chief – Dave Blakely

Community member – Claudia Pratt

Community member – Wilma Hyde

Zoom Attendees:

None

2. ANNOUNCEMENTS

- Upcoming Events:
 - **July 11th Firefighter Picnic with Applegate**
 - **Trainings coming up for Board Members**

DRAFT MINUTES

- June 2026 Klamath Falls Regional Training through SDAO
- Spring 2027 Sun River through SDAO
- OFDDA in October 2026 in Hood River

3. APPROVAL OF PRIOR BOARD MEETING MINUTES

- Previously distributed electronically:
 - May 27th, 2026, Regular Board Meeting Minutes
 - May 27th, 2026, Budget Committee Meeting Minutes
- Discussion: n/a.
- **A motion was made by Jim Crois to approve May 27th, 2026, Regular Meeting, May 27th, 2026, Budget Committee minutes as presented. The motion was seconded by Heather Glass. (10:10am)**
- **Motion carries as follows:** The motion was approved with 4 ayes.
 - **AYES:** Heather Glass, Brian Barton, Jim Krois, Bill Ertel
 - **NAYS:**

4. REPORTS

- **Fire Chief's Report – AFD IGA Fire Chief Chris Wolfard**
 - Chief Wolfard's report was given out verbally to the Board for review at the meeting.
 - Discussion:
 - Oregon Fire Chief's Conference
 - Community Wildfire Protection Plan Meeting
 - 5/7 Williams Grange
 - Coffee with the Chief
 - Budget Presentation and Approval
 - Board Meeting
 - Title II Grants
 - Levy Best Practices Document
 - Regional Fire Service Study
 - Senate Bill 454 Committee: Salem Advisory Board Meetings with possible legislation recommendations for the Oregon State Fire Marshall for Rural District Funding.
- **Training Report – Captain Nicco Holt**

DRAFT MINUTES

- Chief Holt's report was given out electronically to the Board for review before the meeting.
- Discussion: Bill
- **Operations Report – Captain Oskar Sundell**
 - Captain Oskar Sundell's report was provided electronically to the Board for review before the meeting.
 - Discussion:
 - Seasonal Hires started in June
 - Introduced: Nate Geelhoed
- **District Fire Marshal Report / Safety Committee Report - Jon Scaroni**
 - Fire Marshall Jon Scaroni's report was provided electronically to the Board for review before the meeting.
 - Discussion:
 - IAAI: Arson Investigators Organization meeting updates
 - Green Debris Drop-off Day
- **Community Relations Coordinator Report – Ash Martell**
 - Ash Martell's report was given verbally to the Board for review:
 - Discussion:
 - Has been on intermittent Paid Leave
 - Community Events coming up:
 - June 13-14 Community Yard Sale – lower attendance due to heat.
 - Support team Updates
 - Support Team meeting in 2 weeks
- **WFA Report / Firefighter Input – Devin Brennan**
 - Discussion:
 - WFA Updates
 - Booth at Yard Sale
 - Woodbank completed training for volunteers for splitter, chipper crew volunteers on Wednesday.
 - Hoping to get Lomakatsi volunteer team out to help with Processing
 - Spending Down Grant funds by 06/30/2026
- **Chair's Report – Williams Rural Fire Protection District Support Team**
 - Discussion: n/a

DRAFT MINUTES

5. UNFINISHED BUSINESS

- Brewster Proposed Engagement Letter for upcoming audit
 - o Discussion:
 - i. Fire Chief Wolfard has called their team asking why Williams is being charged more than Applegate. Chief Wolfard is advising that Williams waits to sign the agreement until price discrepancy for equivalent services is investigated.
 - ii. Fire Chief Wolfard reached out to 3 other Auditors in Oregon for a quote for this years' audit as quoted fee for service is 4.5% of District Tax Revenue
 - iii. Looking at if we should be doing an Audit or a different review based on being under the million dollar threshold of expenditures: different review: Agreed Upon Procedures (AUP) by a Qualified Municipal Auditor. Brewster does not offer the AUP
 - iv. State List of Auditors that offer these services.
 - v. We are required by statute to hold an audit every year.
 - 1. Statute numbers shared by Fire Chief Chris Wolfard: ORS 297.405, 297.425 , 297.435, 297.445, 297.465, 297.503. OAR 162 divisions 10 and 40
 - vi. Administrative Assistant Rachael Couch to share out the list of requests that we have received from Brewster in preparation for the Audit this year.
 - vii. Bill Ertel asks question regarding Proposed Engagement Letter on Page 4
 - 1. Clarification that Fire Chief is the Budget Officer
 - viii. Options:
 - 1. Tallie suggests we move forward with the Brewster engagement this year and find a Municipal Auditor AUP for next year.
- **A motion was made by Bill Ertel to accept, sign and engage the Proposed Engagement Letter from R.W. Brewster CPA dated 04/01/2026 for the FY 2025-2026 Audit with the designation of Fire Chief Chris Wolfard recognized as the Finance/Budget Officer. The motion was seconded by Heather Glass. (10:56am)**

DRAFT MINUTES

- **Motion carries as follows:** The motion was approved with 4 ayes.

- o **AYS:** Heather Glass, Brian Barton, Jim Krois, Bill Ertel
- o **NAYS:**

6. TABLED UNFINISHED BUSINESS

- Modular Home Update: Discussed
 - o Note: Modular Home is now vacant: to now be used for showers and training for the District. To maintain on 'Tabled Unfinished Business' for future Modular Home Updates.
 - o Administrative Chief Jackson and Assistant Rachael Couch to work on spending budget \$10,000 starting on 07/01/2026 to outfit the Modular
- Showers: Not discussed
 - o Note: To use Modular Home Showers currently. Leaving on the 'Tabled Unfinished Business' for future project to have showers added in the actual station.
- Museum Building: Not Discussed
- Policy Updates / Lexipol Review: Not Discussed
- Internal Controls: Discussed
 - o Discussion: Internal Controls need to be updated to reflect District changes. Heather and Bill are working on updating the internal controls. In the future, plan to obtain a credit card for Administrative Assistant, Rachael Couch
 - i. Administrative Office Keys
 1. Rachael Couch, Nicco Holt, and Oskar Sundell currently have a key
 2. Change the wording to reflect – Keys to be distributed to staff at the discretion of the Fire Chief
 3. Change the door lock to a keypad lock
 - a. Cost looks like \$50 to \$100 per door to replace
 - ii. District Credit Cards
 1. Spending Authority needed for Fire Chief for staff that is deployed

DRAFT MINUTES

7. NEW BUSINESS

- Board President Heather Glass opens the Budget Hearing to the Public for comment. No changes have been made since the public meeting at the Budget Committee Meeting on May 27th, 2026.
- Budget Hearing: Resolution 2025/2026-2, Adopting the 2026/2027 Budget
 - Board President Heather Glass opens the Budget Hearing to the Public for comment. No changes have been made since the public meeting at the Budget Committee Meeting on May 27th, 2026.
 - Board President Heather Glass read the Budget Resolution 2025-2026-2, Adopting the 2026/2027 Budget.
- **A motion was made by Bill Ertel to adopt and sign the Budget as presented on Resolution No. 2025/2026-2 for a total adopted budget amount of \$1,092,750.00. The motion was seconded by Heather Glass. (11:03am)**
- **Motion carries as follows:** The motion was approved with 4 ayes.
 - **AYS:** Heather Glass, Brian Barton, Jim Krois, Bill Ertel
 - **NAYS:**
- Levy
 - Heather Glass got feedback that \$1.70 and \$1.35 were the preferred at the Community Listening Session held on 06/24/2026.
 - Current District ISO Rating of 6. Need to look at ISO of 8 for insurance implications
 - What are we getting with the Levy increase:
 - 24/7 staffing
 - Faster response times
 - PPE / Extractor / Cancer Prevention for Staff
 - Students / Training
 - Board to decide on the Levy amount at the July 14th Board Meeting
 - Board to schedule an additional work session before the July 14th meeting.

DRAFT MINUTES

- Fire District Name
 - Official Name: Williams Rural Fire Protection District
 - Doing Business As (DBA): Williams Fire/Rescue
- New Website
- Solar Project
- Student Program
 - Fire Fighter Devin Brennan will be spearheading the management of the Williams Student Program
 - Implementation steps are happening now for the fall
 - Applications are going to be coming out in the near future for interested students
- PTO Accruals for paid staff
 - Need documentation and accountability of a written policy on PTO accruals and policies
 - Pre-loading staff with PTO immediately is a direct request by Chief Wolfard. Half of anticipated annual accrual
 - Chief started with a proposal of 12 hours a month accrual of both PTO and Sick time moving forward. This represents 144 hours annually for each of those buckets. This is comparable to similar-sized local districts

8. CLERK TREASURER'S REPORT

- Administrative Assistant, Rachael Couch, provided treasurer reports that were reviewed by the board members.
 - Discussion:
 - Disbursement Vouchers - presented
 - Financial Statements - presented and updated to correct version from digital board packet
 - Grant Tracker Draft –
 - Rachael Couch shares updates to tracker with totals for amounts exhausted on each grant. Discussion of several upcoming grant

DRAFT MINUTES

terminations – CWRR and Capacity grant ending this year.

9. NEXT MEETING ANNOUNCED

- **Announcement of the next regular scheduled board meeting – July 14th, 2026, at 10:00am. Location: Williams Rural Fire Protection District Board Room: 211 East Fork Rd.**

10. PUBLIC INPUT

- Two minutes per person granted.
- Community member Questions and Comments:
- Public Questions - can be submitted in writing to P.O. Box 81, Williams, OR 97544

11. MOTION TO ADJOURN

- **A motion was made by Heather Glass to adjourn. The motion was seconded by Brian Barton. (12:15pm)**
 - o Discussion: none
- **Motion carries as follows:** The motion was approved with 3 ayes.
 - o **AYES:** Heather Glass, Brian Barton, Jim Krois
 - o **NAYS:**

Meeting Adjourned: 12:15pm

Minutes Submitted by Rachael Couch

Administrative Assistant

DRAFT MINUTES



WILLIAMS RURAL FIRE PROTECTION DISTRICT WORK SESSION BOARD MEETING MINUTES

Thursday, July 9, 2026

Place and Time: District Headquarters, 211 E. Fork Road, Williams OR, at 1:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/5918971593?pwd=vlfa5CsLauwJNfAcwG3SyWZjFgTYS.1>

Meeting ID: 591 897 1593

Passcode: 8467644

1. CALL TO ORDER, PLEDGE, AND ROLL CALL

- Call to Order: 1:02PM

Roll Call:

Board Members Present

Position 1 – Heather Glass

Position 2 – Brian Barton

Position 3 – Jim Krois

Position 4 – Bill Ertel

Position 5 – David Applegate

Board Members Absent

None

Williams Staff Present

Fire Marshall – Jon Scaroni

Community Coordinator – Ash Martell

Public Presence & Invited Speakers:

AFD Administrative Assistant – Rachael Couch

AFD Fire Chief – Chris Wolfard

AFD Executive Chief – Tallie Jackson

AFD Deputy Chief – Dave Blakely

Community member – Claudia Pratt

Community member – Wilma Hyde

DRAFT MINUTES

Zoom Attendees:

Community Coordinator – Ash Martell

2. UNFINISHED BUSINESS

- **Levy – see attached packet of documents that were discussed by Fire Chief Chris Wolfard.**
 - i. **Regional Fire District Tax Rate Comparison**
 - ii. **Blank Resolution Format**
 - iii. **Blank Request for Ballot Title**
 - iv. **Blank Notice of Measure Election**
 - v. **Previous Request for Ballot Title from 2021**
 - vi. **Explanatory Statement for County Voters = Pamphlet**
 - vii. **Williams Levy Board Timeline**
 - viii. **Williams Levy Campaign Timeline**
- **Board President Heather Glass asks board members as well as community members in attendance about the input that they have received from the community**
 - i. **Recent Events:**
 - 1. **Community Listening Session – popular feedback of \$1.35 being preferential**
 - ii. **Community members in attendance share that above \$1.35 would not be feasible with their budgets**
- **Emphasis on the importance of 24/7 coverage for medical calls overnight for an aging population.**

3. Public/Volunteer Input – two Minutes at end of meeting

4. Public Questions – can be submitted in writing to PO Box #81, Williams, OR, 97544

5. Motion to adjourn

Posted in accordance with ORS 192.640 - Heather Glass, Board Chair, Williams Rural Fire Protection District Board of Directors.

REGIONAL FIRE DISTRICT TAX RATE COMPARISON

District	Permanent Rate	Local Option Levy	Total Rate
JCFD 5	\$3.19	None	\$3.19
Shady Cove (JCFD 4)	\$2.0181	\$1.10	\$3.1181
JCFD 3	\$3.11	None	\$3.11
Applegate Fire District	\$1.6787	\$1.25	\$2.9287
Illinois Valley RFPD	\$1.87	\$0.99	\$2.86
Rogue River (JCFD 1)	\$1.931	\$0.80	\$2.731
Evans Valley (JCFD 6)	\$1.29	\$1.35	\$2.64
Prospect RFPD	\$0.9902	\$1.39	\$2.3802
Wolf Creek RFPD	\$2.1865	None	\$2.1865
Williams RFPD	\$1.0552	\$0.65	\$1.7052

RESOLUTION 2021/2022- 1
PLACING LOCAL OPTION LEVY
ON NOVEMBER 2021 BALLOT

WHEREAS, the Board of Directors of Williams Rural Fire Protection District has determined that the need exists for the District to continue to replace and/or upgrade various equipment and facilities, including but not limited to:

- Continue current district staffing
- Improvement to facilities
- Upgrading of wildland and structural firefighting capabilities
 - Inclusive of, and not limited to, equipment and personnel

THEREFORE, IT IS HEREBY RESOLVED, by the Board of Directors of the Williams Rural Fire Protection District, that a measure election is called for the purpose of submitting to the District's electors the question of a local option levy for \$0.65 per thousand dollars of assessed valuation of property for a five-year period, beginning with FY 2022/2023 and ending after FY 2026/2027.

ADOPTED by the Board of Directors of the Williams Rural Fire Protection District on this 6th day of August, 2021.

Board President

Board Secretary

Ayes

Nays

Abstain/Absent

Request for Ballot Title

Preparation or Publication of Notice

SEL 805

rev 08/25
OAR 165-014-0005

No later than the **81st day before an election**, a governing body that has referred a measure must prepare and file with the local elections official the text of the referral for ballot title preparation or the ballot title for publication of notice of receipt of ballot title. This form may be used to file the text of the referral and request the elections official begin the ballot title drafting process or file a ballot title and request the elections official publish notice of receipt of ballot title.

Filing Information

Election Date

Governing Body Referring Measure

Referral Information

Title, Number, or other Identifier

This Filing is For

☐ Drafting of Ballot Title (Attach referral text.)

☐ Publication of Notice (Ballot title below.)

Ballot Title (Additional requirements may apply)

Caption 10 words which reasonably identifies the subject of the measure.

Question 20 words which plainly phrases the chief purpose of the measure.

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

Authorized Official Not required to be notarized.

Name

Title

Email Address

Contact Phone

By signing this document:

→ I hereby state that I am authorized by the county, city, or district governing body to submit this Request for Ballot Title – Preparation or Publication of Notice.

Signature

Date Signed

Notice of Measure Election

District

SEL 803

rev 08/25 ORS 250.035,
250.041, 255.145, 255.345

Notice

Date of Notice	Name of District	Name of County or Counties	Date of Election
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Final Ballot Title The following is the final ballot title of the measure to be submitted to district voters. The ballot title notice was published and the ballot title challenge process is complete.

Caption 10 words which reasonably identifies the subject of the measure.

Question 20 words which plainly phrases the chief purpose of the measure.

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

Explanatory Statement 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be written and attached to this form for:

→ any measure referred by the district elections authority; **or**

→ any initiative or referendum, if required by local ordinance.

Explanatory Statement Attached? ☐ Yes ☐ No

Authorized District Official Not required to be notarized.

Name	Title
------	-------

Mailing Address	Contact Phone
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By signing this document:

→ I hereby state that I am authorized by the district elections authority to submit this Notice of Measure Election; **and**

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

Signature

Date Signed

RECEIVED

AUG 12 2021

SEL 805

**Request for Ballot Title
Preparation or Publication of Notice****JOSEPHINE
COUNTY CLERK**

No later than the 80th day before an election, a governing body that has referred a measure must prepare and file with the local elections official the text of the referral for ballot title preparation or the ballot title for publication of notice of receipt of ballot title. This form may be used to file the text of the referral and request the elections official begin the ballot title drafting process or file a ballot title and request the elections official publish notice of receipt of ballot title.

Filing Information**Election Date**

November 2, 2021

Authorized Official

Claudia Pratt, Board Chairperson

Contact Phone

541-846-7644

Email Address

adminasst@wrfpd.org

Referral Information**Title, Number or other Identifier**

Renewal of Local Option Tax for Operations

This Filing is For☐ Drafting of Ballot Title Attach referral text☒ Publication of Notice Ballot title below**Ballot Title Additional requirements may apply****Caption** 10 words which reasonably identifies the subject of the measure

Renewal of current five-year local tax option to maintain district operations

Question 20 words which plainly phrases the chief purpose of the measure

Shall the District impose five-year levy beginning FY2022/2023 for \$0.65/\$1000 assessed value for general operating purposes? This measure renews current local option taxes.

Summary 175 words which concisely and impartially summarizes the measure and its major effect

The Board of the Williams Rural Fire Protection District has determined that the need exists for the district to continue to operate at current capacity, improve facilities, upgrade wildland, structural, and EMS capabilities, and to continue current district staffing.

The measure authorizes the district to levy property taxes at a rate of \$0.65 per \$1000 of assessed valuation each year commencing the fiscal year beginning July 1, 2022 for five consecutive years. The levy will allow for continued district staffing, upgrades to equipment/facilities, and advancements in EMS provisions.

The levy will not begin until the 2017 levy ends. This measure will be a continued levy expense, not an additional one, renewing the current local option taxes at the same rate as the expiring levy. Total amount of local option tax to be raised, in dollars and cents at the proposed rate of \$0.65 per \$1,000 will raise approximately \$137,730 in fiscal year 2022-23, \$141,173 in fiscal year 2023-24, \$144,702 in fiscal year 2024-25, \$148,320 in fiscal year 2025-26, and \$152,028 in fiscal year 2026-27.

The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of estimate and may reflect the impact of early payment discounts, compression and the collection rate.

By signing this document:

→ I hereby state that I am authorized by the county or city governing body, or district elections authority to submit this Request for Ballot Title – Preparation or Publication of Notice


Signature

August 11, 2021

Date Signed

EXPLANATORY STATEMENT FOR COUNTY VOTERS= PAMPHLET

NAME OF PERSON RESPONSIBLE FOR CONTENT: Rick Vetter, Fire Chief

NAME OF ORGANIZATION PERSON REPRESENTS, IF ANY: Williams Rural Fire Protection District

BALLOT TITLE CAPTION: Continuation of Five Year Local Option Tax- Williams Fire District

MEASURE NUMBER:

The residents of the Williams Rural Fire Protection District currently pay \$1.7052 per \$1000 which includes the current \$0.65 per \$1000 operational levy. The permanent base tax rate of \$1.0552 per \$1000 of property value has been deemed insufficient by the Board of Directors to support the current operational level of the Williams Rural Fire Protection District. Emergency response equipment, maintenance, and operational needs have been met by a combination of the permanent tax base, operational levy, grants, donations, and a few other minor income sources. The Williams Fire District Board believes the fire district needs the operational levy to continue (with no changes in rate) in order to maintain the current operational level and service to the residents of the Williams community. The proposal is that the current levy will continue current district staffing, improvement of facilities, upgrading of wildland and structural firefighting capabilities, and advancement of EMS capabilities.

The Williams Rural Fire Protection District is looking for approval by the voters for \$0.65 per \$1000 assessed value for a period of five years which will continue the current combined tax rate total of \$1.7052 per \$1000 assessed value. This rate continues to be significantly less than the rate paid by residents of the Applegate Fire District, Illinois Valley Fire District, and Wolf Creek Fire Districts.

No one knows when a disaster will strike, and the Williams Fire District wants to be prepared to offer the highest level of service to our community. We all have a responsibility to maintain a level of self-sufficiency and be prepared for a disaster but the Williams Rural Fire Protection District believes the need exists in our community to maintain the current operational levy so we can take care of our own citizens.

The upgrades to wildland and structural firefighting capabilities along with the advancement of EMS capabilities is vital to the fire district to continue to provide the highest level of service to our community.

It has been extremely difficult to find and maintain volunteer firefighters in our community and we strive to be creative and implement new ideas that are fiscally responsible and still continue to provide the highest level of service to our community.

WORD COUNT TOTAL: 364

Signature of person responsible for the content of the explanatory statement

Date

Williams Levy Board Timeline

Date	Milestone / Deadline
July 9, 2026	Board Work Session – Discussion only; no formal action.
July 14, 2026	Board Meeting – Consider and vote on the levy referral. Adopt the resolution referring the measure to the November 3, 2026 General Election and authorize submission of the election documents.
August 14, 2026 – 5:00 PM	SEL 805 – Ballot Title / Referral Text due.
September 3, 2026 – 5:00 PM	SEL 803, Explanatory Statement, and referral documents due.
September 8, 2026 – 5:00 PM	County Voters' Pamphlet arguments due.
October 14, 2026	Ballots begin mailing to voters.
November 3, 2026	Election Day.
November 30, 2026	County election results certified.

Williams Levy Campaign Timeline

Date	Campaign Activity
August 14, 2026	Begin campaign.
September 8, 2026 – 5:00 PM	County Voters' Pamphlet arguments due.
September 8, 2026	Begin placing campaign signs.
October 12, 2026	Target mailing date for tri-fold campaign brochure.
October 14, 2026	Ballots begin mailing to voters.
November 3, 2026	Election Day.
November 10, 2026	Deadline to remove campaign signs.
November 30, 2026	County election results certified.



Fire Chief's Report

June 2026

- 6/1-7 Fire Defense Board Chief (FDBC)
- 6/9 FDBC Training Exercise
- 6/10 Joint Staff Meeting with Applegate
- 6/12 Resilience Hub Drill (Ruch)
- 6/13-14 Williams Yard Sale
- 6/14 American Legion Flag Retirement Ceremony
- 6/14 Visited Livestock Auction
- 6/19-22 Vacation
- 6/24 Staffing Meeting (24/7 Staffing)
- 6/24 Community Listening Session
- 6/25 Board Meeting
- 6/28 Community Wildfire Protection Plan
- Levy Best Practices Document
 - Liza Crosse
- Funding Navigator Setup
- AFG / SAFER Grant Applications
 - SAFER – FT R&R Coordinator/Trainer and 6 Student Positions
 - AFG – PPE Extractor, PPE Drier, & Firefighting Equipment
 - AFG Regional – Radios



Deputy Chief's Report

June 2026

Monthly Statistics

- 36 Incidents:
 - 3 Fires
 - 22 EMS, including 2 motor vehicle crashes
 - 6 Public Service
 - 5 No Emergency (cancellations, good intent, etc.)

Notable Events

- Completed annual services on breathing apparatus, breathing air compressor, and 4-gas monitor.
- Completed annual mask fit testing.
- Crew house (on-duty living quarters) has been furnished and is livable; a huge shout out to Rachael!
- Continued to seek bids for station projects (stairs and extractor).
- Participated in an activation drill with AGA/RH.
- Signed a contract with First Due and implementation of the software will begin in the coming weeks.
- Implemented the Seasonal Firefighter program on a 48/96 work schedule.
- Secured grant funding for the Student Program (3 positions).

Summary of Activities

- Met with staff to discuss changes to pay dates, work schedule, and leave accruals.
- Crew participated in a public education event at Woodland Charter School. Fire safety and a simulated grass fire were the topics; everyone had a great time.
- Received DPSST certifications for NFPA Fire Officer I (Devin) and NFPA Firefighter I (Ben).
- Training continues to focus on wildland, incident management, driver, and EMS.
- Met with Devin to discuss expectations and the framework for the Student Program.

WRFPD Report June 2026

❖ Activities

- Meetings
 - Board
 - Rogue Interagency Training Association (RITA)
 - Staff & Operations
- Duty Officer Coverage
 - 12 weekdays/4 weekend days
- Work with other staff on Seasonal Staffing details

❖ Training Activities

- Training preparation, records and documentation
- Weekly Training Drills
 - Physical Ability
 - Set-up and run through Physical Ability Course
 - Wildland Command
 - Local considerations for wildland incidents
 - Wildland Refresher
 - Structure Protection Packs – use and restoration
 - EMS
 - Splinting Skills
- Other Training
 - Driver rodeos and road practice
 - EMS Training and Webinars
 - Incident Management

❖ District Alarm Activity

- 36 Alarms
 - 3 Fires
 - 22 EMS Calls
 - Including 2 Motor Vehicle Crash
 - 6 Public Service
 - 5 No Emergency
 - Cancellations, Non-Hostile Smoke, Good Intent, Malfunctioning Alarm, etc.

WRFPD Operations Report June 2026

- Annual SCBA, MAKO, 4-gas monitor service completed.
- Annual mask fit testing done.
- 8742, 8701 service and repairs.
- Crew house furnished and livable. Thank you, Rachel!
- Replacement part installed on Generac generator.
- Moser Paving to schedule seal coating of black top.
- We are making progress on the ground squirrel issue.
- 2 more bids for back stairs.
- Activation drill for AGA/RH.
- Update PPE inventory.
- Fuel tank plumbing serviced.
- Deep clean gym.
- Expired Meds exchanged.
- Recheck with A-1 appliance and Precision appliance regarding bids for extractor.
- Ash and I visited with Misty's class at Woodland Charter. Fire safety and simulated grass fire was the topics. Everyone happy, crew included.
- All other duties and tasks.

Oskar Sundell/Captain/WRFPD

Fire Marshal's Report for June 2026
Williams RFPD
Jon Scaroni
July 9, 2026

Property Assessments: There were two property assessments.

Business Inspections: There was one business inspection with the state fire marshal at the local livestock auction.

Fire Investigations: No fire investigations.

Meetings Attended: I attended the levy meeting at Williams Grange on June 24th. On June 18, 2026 I attended the Late Mungers Creek meeting at Williams Grange with a hike following.

Classes Attended: None.

Chipper Program: There were seven properties chipped.

Safety Officer Report: No accidents to report.

Jon Scaroni
WRFPD District Fire Marshal



WILLIAMS

Rural Fire Protection District

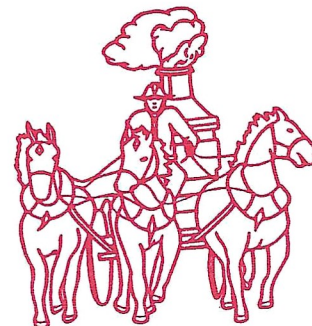
P.O. Box 81, Williams, OR 97544

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EMERGENCY DIAL 9-1-1



FORM

RESOLUTION No. 2025/2026-2

OR-LB-RES

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Williams Rural Fire Protection District hereby adopts the budget for fiscal year 2026-2027 in the total amount of \$1,092,750.*
This budget is now on file at 211 East Fork Road in Williams, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2026, for the following purposes:

<u>General Fund</u>		<u>Debt Service Fund</u>	
<u>Organizational Unit or Program:</u>		Debt Service	0
Fire and EMS	796,350	Total.....	\$0
Contingency	22,500		
	0		
<u>Not Allocated to Organizational Unit or Program:</u>		<u>Special Revenue Fund</u>	
Personnel Services.....	0	(Org. Unit/Program)	100,000
Materials & Services.....	0	Special Payments.....	0
Capital Outlay.....	0	Transfers Out.....	0
Debt Service	0	Contingency.....	0
Special Payments.....	0	Total.....	\$100,000
Transfers Out.....	0		
Contingency.....	0	<u>Fund</u>	
Total.....	\$818,850	(Org. Unit/Program)	0
		Special Payments.....	0
		Transfers Out.....	0
		Contingency.....	0
		Total.....	\$0
		Total APPROPRIATIONS, All Funds . . .	\$918,850
		Total Unappropriated and Reserve Amounts, All Funds . . .	173,900
		TOTAL ADOPTED BUDGET . . .	\$1,092,750 *

(*amounts with asterisks must match)

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2026/2027:

- (1) At the rate of \$ 1.0552 per \$1000 of assessed value for permanent rate tax;
- (2) At the rate of \$ 0.65 per \$1000 of assessed value for local option tax; and

RESOLUTION CATEGORIZING THE TAX

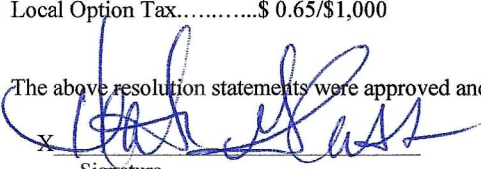
BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax..... \$ 1.0552/\$1,000

Local Option Tax.....\$ 0.65/\$1,000

The above resolution statements were approved and declared adopted on June 25, 2026

X 
Signature

Board Chairperson

RESOLUTION 2026/2027- 1
PLACING LOCAL OPTION LEVY
ON NOVEMBER 2026 BALLOT

WHEREAS, the Board of Directors of the Williams Rural Fire Protection District finds that continued funding is necessary to maintain reliable fire protection and emergency response services for the residents and visitors of the District; and

WHEREAS, the Board of Directors has determined that the need exists to provide funding for the following purposes, including but not limited to:

- Providing 24-hour emergency response staffing at the fire station;
- Recruiting and retaining qualified firefighters;
- Maintaining and improving emergency fire and medical response capabilities; and
- Replacing and maintaining apparatus, equipment, and facilities.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Williams Rural Fire Protection District, that a measure election is hereby called for the purpose of submitting to the District's electors the question of imposing a local option tax levy of \$1.35 per \$1,000 of assessed value for a period of five (5) years, beginning with Fiscal Year 2027/2028 and ending after Fiscal Year 2031/2032.

ADOPTED by the Board of Directors of the Williams Rural Fire Protection District this 14th day of July, 2026

Board President

Board Secretary

Ayes

Nays

Abstain/Absent

Williams Rural Fire Protection District

Staff Recommendation

Employee Leave Accrual and Holiday Schedule

Purpose

The purpose of this proposal is to establish a simple, equitable, and competitive leave policy for the District's full-time employees. As Williams Rural Fire Protection District continues to transition toward a staffed organization, adopting standardized leave benefits will improve consistency, assist with recruitment and retention, and provide clear expectations for employees and the Board.

This proposal intentionally favors administrative simplicity while recognizing the different work schedules of administrative and shift personnel.

Recommended Leave Accrual Schedule

Employee Classification	Work Schedule	Sick Leave Accrual Rate	Vacation Accrual Rate	Maximum Vacation Accrual	Holidays
Fire Marshal	40 hrs/week	8 hrs/month 96 hrs/year	8 hrs/month 96 hrs/year	192 hours	10 Holidays + 1 Floating Holiday
Shift Officers	48/96 (56-hour average workweek)	12 hrs/month 144 hrs/year	12 hrs/month 144 hrs/year	288 hours	Two 24-hour Personal Leave Days

Proposed Leave Policy

- Vacation and sick leave shall accrue monthly following completion of each full month of employment.
- Vacation leave may accumulate up to the maximum accrual listed above. Once the maximum is reached, additional vacation leave shall not accrue until the employee's balance falls below the maximum.
- Sick leave may accumulate without limitation unless modified by future Board policy.
- Leave requests shall be subject to supervisory approval and the operational needs of the District.

Proposed One-Time Pre-Load

To recognize that the four affected employees have each served the District for several years without receiving paid vacation benefits, staff recommends a one-time vacation leave allocation effective upon adoption of this policy.

- Fire Marshal — 80 hours Vacation
- Shift Officers — 96 hours Vacation each

Recommended Paid Holiday Schedule

The Fire Marshal shall receive the following paid holidays:

- New Year's Day
- Martin Luther King Jr. Day
- Presidents Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day
- Floating Holiday

The Floating Holiday shall be scheduled with the approval of the Fire Chief and is subject to operational needs.

Holiday Observance

- Holidays falling on a Saturday shall be observed on the preceding Friday.
- Holidays falling on a Sunday shall be observed on the following Monday.
- Floating Holidays are not subject to weekend observance.

Rationale

- Provide competitive benefits appropriate for a rural Oregon fire district.
- Recognize the additional hours worked by shift personnel through proportionate leave accrual.
- Maintain administrative simplicity through fixed monthly accrual rates.
- Limit long-term financial liability by establishing maximum vacation accrual limits.
- Establish consistent employee benefits that are fiscally responsible and sustainable for a growing organization.
- Provide flexibility for future Boards to implement longevity incentives or modify benefits as the District grows.

Recommendation

It is recommended that the Board of Directors adopt the Employee Leave Accrual and Holiday Schedule as presented, effective upon approval by the Board.

WILLIAMS R F P D
Disbursement Voucher

	Type	Date	Name	Memo	Account	Paid Amount
Jun 26						
	Credit Card Charge	06/01/2026	Williams Country Store	chipper fuel	Gas	18.25
	Credit Card Charge	06/01/2026	Amazon.com	paper towels	Kitchen	13.24
	Credit Card Charge	06/01/2026	Amazon.com	bathroom paper towel refill	Kitchen	77.90
	Check	06/01/2026		Service Charge	0400 Dues & Fees	0.05
	Credit Card Charge	06/03/2026	QuickBooks Payroll Service	quickbooks monthly fee	Payroll Subscription	42.00
	Credit Card Charge	06/04/2026	Oregon Secretary Of State	Munucipal Report Filing Audit Fee F	0400 Dues & Fees	300.00
	Paycheck	06/05/2026		Direct Deposit	OSFM Firefighter	3,633.41
	Paycheck	06/05/2026		Direct Deposit	Insurance Benefits	-232.00
	Paycheck	06/05/2026		Direct Deposit	Payroll Liabilites	345.40
	Paycheck	06/05/2026		Direct Deposit	5600 · Training Officer	5,665.00
	Paycheck	06/05/2026		Direct Deposit	5500 · Duty Officer	1,000.00
	Paycheck	06/05/2026		Direct Deposit	Insurance Benefits	-253.00
	Paycheck	06/05/2026		Direct Deposit	Payroll Liabilites	644.40
	Paycheck	06/05/2026		Direct Deposit	Community Relations - Admin Aid	365.50
	Paycheck	06/05/2026		Direct Deposit	Payroll Liabilites	37.16
	Paycheck	06/05/2026		Direct Deposit	OSFM Fire Prevention Officer	3,715.89
	Paycheck	06/05/2026		Direct Deposit	Payroll Liabilites	377.10
	Paycheck	06/05/2026		Direct Deposit	5400 · Lieutenant of Operations	4,052.58
	Paycheck	06/05/2026		Direct Deposit	5500 · Duty Officer	1,340.00
	Paycheck	06/05/2026		Direct Deposit	Insurance Benefits	-232.00
	Paycheck	06/05/2026		Direct Deposit	Payroll Liabilites	518.64
	Paycheck	06/05/2026		Direct Deposit	CWRR Personnel	382.50
	Paycheck	06/05/2026		Direct Deposit	Payroll Liabilites	38.89
	Paycheck	06/05/2026		Direct Deposit	CWRR Personnel	603.50
	Paycheck	06/05/2026		Direct Deposit	Payroll Liabilites	60.66
	Paycheck	06/05/2026		Direct Deposit	CWRR Personnel	539.75
	Paycheck	06/05/2026		Direct Deposit	Payroll Liabilites	54.24
	Credit Card Charge	06/06/2026	Starlink	starlink internet	Internet Expense	125.00
	Credit Card Charge	06/06/2026	Sierra Springs - Mt. Shasta Spring W	water delivery	Kitchen	78.99
	Credit Card Charge	06/08/2026	uAttend Time Clock	timeclock monthly	2500 · Associated Personnel Expense	45.00
	Credit Card Charge	06/08/2026	US Postal Service	stamps	Stationary Supplies	78.00
	Credit Card Charge	06/10/2026	Southern Oregon Sanitation	trash service	Garbage Expense	76.26
	Credit Card Charge	06/10/2026	Amazon.com	fuel stabilizer, drum pump	Firewood Grant	79.42
	Credit Card Charge	06/10/2026	Amazon.com	gas storage drum	Firewood Grant	204.99
	Credit Card Charge	06/10/2026	Amazon.com	Bar and Chain oil	Firewood Grant	85.65
	Credit Card Charge	06/11/2026	Gordon Truck Center	8742 apparatus maintenance - OSFM	8742 · 8742 - Tactical Tender	988.65
	Credit Card Charge	06/12/2026	Zoom Video Communications	zoom monthly	0400 Dues & Fees	26.99
	Credit Card Charge	06/16/2026	Williams Country Store	chipper fuel	1200 Fuel	15.74

WILLIAMS R F P D
Disbursement Voucher

Type	Date	Name	Memo	Account	Paid Amount
Credit Card Charge	06/17/2026	Moser Paving, Inc.	seal coating new asphalt	Grounds Maintenance	327.00
Credit Card Charge	06/17/2026	Amazon.com	folding event tables	Firewood Grant	239.91
Credit Card Charge	06/17/2026	Amazon.com	folding event chairs	Firewood Grant	169.99
Credit Card Charge	06/17/2026	Amazon.com	Event Table cloths	Firewood Grant	69.99
Credit Card Charge	06/17/2026	Amazon.com	event pop-up tents	Firewood Grant	351.56
Credit Card Charge	06/17/2026	Amazon.com	EMS supplies	0600 EMS Supplies	9.11
Credit Card Charge	06/17/2026	Vitality Medical	EMS Supplies	0600 EMS Supplies	30.52
Credit Card Charge	06/18/2026	Amazon.com	squirrel traps	Grounds Maintenance	103.98
Credit Card Charge	06/18/2026	InstaInk	Printer Ink	Ink	15.99
Credit Card Charge	06/18/2026	HoseRack	Fire Equipment, hose parts	0900 Fire Equipment/Supplies	209.92
Check	06/20/2026	Columbia Bank	Service Charge	Service Charges	30.00
Bill	06/22/2026	Ziply Fiber	telephone monthly bill correction	Telephone Expense	0.43
Bill	06/22/2026	Ziply Fiber	special circuit correction	Special Circuit	0.17
Bill	06/22/2026	US Cellular	department cell phones	Department Cell Phone	0.04
Credit Card Charge	06/22/2026	InstaInk	Printer Ink	Ink	31.99
Credit Card Charge	06/22/2026	Vitality Medical	EMS Supplies	0600 EMS Supplies	24.07
Credit Card Charge	06/23/2026	Williams Country Store	Chipper Fuel	Gas	19.98
Credit Card Charge	06/23/2026	Grocery Outlet	station groceries: eggs, protein bars, s	Kitchen	308.09
Bill	06/24/2026	Ziply Fiber	telephone monthly bill	Telephone Expense	244.97
Bill	06/24/2026	Ziply Fiber	special circuit	Special Circuit	93.74
Bill	06/24/2026	US Cellular	department cell phones	Department Cell Phone	207.35
Bill	06/24/2026	US Cellular	8752 vehicle line	Vehicle	24.79
Bill	06/24/2026	Columbia Bank	deposit slip check order	Stationary Supplies	143.46
Bill	06/25/2026	Columbia Bank	Security Deposit Box	1500 Office Supplies	65.00
Bill	06/25/2026	Pacific Power	item 2	Electricity Expense	11.91
Bill	06/25/2026	Pacific Power	item 6	Electricity Expense	38.76
Bill	06/25/2026	Pacific Power	item 7	Electricity Expense	241.44
Bill	06/25/2026	Pacific Power	item 11	Electricity Expense	44.37
Bill	06/25/2026	Pacific Power	item 12	Electricity Expense	34.46
Bill	06/25/2026	Bio-Med	UA and Background check	2500 · Associated Personnel Expense	51.00
Bill	06/25/2026	Longbow Computer and Data Analysis	drive mapping & Applegate Executive	1450 · Professional Fees/Consultants	62.50
Bill	06/25/2026	American Industrial Door LLC	middle bay door repair	0200 Building Maintenance	613.48
Bill	06/25/2026	City of Grants Pass	dispatch monthly	Dispatch	395.25
Bill	06/25/2026	GovFunds, Inc	Funding Navigator Annual	1450 · Professional Fees/Consultants	4,500.00
Bill	06/25/2026	Century Link	special circuit	Special Circuit	49.98
Bill	06/25/2026	Fields Home Imprvmnt Cntr	spray paint, air filters, pole lock-on	0200 Building Maintenance	90.10
Bill	06/25/2026	Carson	87 REG E-10 Gas	Gas	1,221.08
Bill	06/25/2026	Carson	Biodiesel B5	Diesel	1,284.77
Bill	06/25/2026	Special Districts Insurance Services	Insurance Monthly - Capacity Grant	Insurance Benefits	2,797.00

WILLIAMS R F P D
Disbursement Voucher

Type	Date	Name	Memo	Account	Paid Amount
Bill	06/25/2026	Special Districts Insurance Services	Insurance Monthly	Insurance Benefits	3,956.00
Bill	06/25/2026	Freightliner Northwest	Detroit def 2.5 gal tote	0900 Fire Equipment/Supplies	51.80
Bill	06/25/2026	pacific Ridgeline Forestry, LLC	Firewood delivery - woodbank	Firewood Grant	850.00
Bill	06/25/2026	Lewis Power Equipment	Mandrel Pulley	0700 Small Equip. Maintenance	19.99
Bill	06/25/2026	Lewis Power Equipment	hard hats, oil filters, spark plugs, air f	Firewood Grant	817.06
Bill	06/25/2026	Daily Courier	Budget Hearing June 2026 notice pos	Advertising and Promotions	418.95
Bill	06/25/2026	Richard W. Brewster, CPA	Summary of Rev and Expense Report 1450	Professional Fees/Consultants	250.00
Bill	06/25/2026	Jordan Power Plus	Generator Repair	0700 Small Equip. Maintenance	269.29
Bill	06/25/2026	US Bank NA	AFD reimburse for Coffee with Chief 2500	Associated Personnel Expense	43.16
Bill	06/25/2026	US Bank NA	AFD reimburse for Budget Meeting F 2500	Associated Personnel Expense	57.02
Bill	06/25/2026	Citi Costco Visa	AFD reimburse for Fireside Chat Foo 2500	Associated Personnel Expense	111.02
Bill	06/25/2026	Williams Country Store	coffee, creamer, oil, ibuprofen, tape, t	1100 Miscellaneous	276.48
Bill	06/25/2026	Williams Country Store	diesel	Diesel	32.50
Bill	06/25/2026	Creative Marketing Design	Design new WFRPD Website	1450 Professional Fees/Consultants	2,600.00
Credit Card Charge	06/25/2026	Home Depot	station maintenance	0200 Building Maintenance	466.12
Credit Card Charge	06/27/2026	Wal-Mart	laminator sheets, sharpies, pens, bind	1500 Office Supplies	140.33
Credit Card Charge	06/27/2026	Wal-Mart	ketchup, hot sauce, butter, oil	Kitchen	37.80
Credit Card Charge	06/27/2026	Wal-Mart	kitchen (mobile) necessities: coffee c	2500 Associated Personnel Expense	227.63
Credit Card Charge	06/27/2026	Wal-Mart	cleaning supplies: swiffer, spin mop, t	1100 Miscellaneous	134.92
Credit Card Charge	06/27/2026	Amazon.com	whiteboard	1800 Training	71.99
Credit Card Charge	06/27/2026	Amazon.com	Mobile Unit First Aid Kit	2500 Associated Personnel Expense	44.64
Credit Card Charge	06/27/2026	Costco	Stationary card set & post-it notes	1500 Office Supplies	34.98
Credit Card Charge	06/27/2026	Costco	gatorade, salt, pepper	Kitchen	63.74
Credit Card Charge	06/27/2026	Costco	Kitchen (mobile) necessities: Pots/par	2500 Associated Personnel Expense	485.22
Credit Card Charge	06/27/2026	Costco	cleaning supplies: trash bags, AP Cle	1100 Miscellaneous	152.22
Credit Card Charge	06/27/2026	VistaPrint	Woodbank banner x2	Firewood Grant	166.60
Credit Card Charge	06/28/2026	Wal-Mart	kitchen (mobile) necessities - bowls, t	2500 Associated Personnel Expense	79.14
Credit Card Charge	06/28/2026	Wal-Mart	Food Staples: Milk, sugar, gatorade, s	Kitchen	78.70
Credit Card Charge	06/28/2026	Staples	FYE File Folders & Filing Boxes, Pe	1500 Office Supplies	372.84
Bill	06/29/2026	Fields Home Imprvmnt Cntr	drawer pull, pest traps, garden hose f	2500 Associated Personnel Expense	53.05
Bill	06/29/2026	Lewis Power Equipment	Chipper Starter	0700 Small Equip. Maintenance	54.47
Bill	06/29/2026	Williams Country Store	coffee, cream, benadryl, milk, ibupro	Kitchen	107.50
Bill	06/29/2026	Williams Country Store	premium gas for small equip	1200 Fuel	54.93
Bill	06/29/2026	Applegate Valley Fire District	Administrative Assistant IGA 04/26-(	5200 Administrative Assistant	9,000.00
Bill	06/29/2026	Applegate Valley Fire District	Executive Services IGA 04/26-06/26	5100 Fire Chief	15,000.00
Bill	06/29/2026	John Jackson	Mini-Excavator Fuels Reduction Wor	1000 Fire Prevention	400.00
Bill	06/29/2026	Williams Country Store	coffee, creamer, milk, half and half	Kitchen	157.07
Bill	06/29/2026	Williams Country Store	premium gas for station small equipm	Gas	25.05
Bill	06/29/2026	Williams Country Store	Gas for woodbank, splitter hydraulic	Firewood Grant	425.74

WILLIAMS R F P D
Disbursement Voucher

Type	Date	Name	Memo	Account	Paid Amount
Paycheck	06/30/2026		Direct Deposit	CWRR Personnel	68.00
Paycheck	06/30/2026		Direct Deposit	Payroll Liabilites	6.90
Paycheck	06/30/2026		Direct Deposit	CWRR Personnel	42.50
Paycheck	06/30/2026		Direct Deposit	Payroll Liabilites	4.28
Paycheck	06/30/2026		Direct Deposit	CWRR Personnel	518.50
Paycheck	06/30/2026		Direct Deposit	6560 · Payroll Expenses	114.75
Paycheck	06/30/2026		Direct Deposit	Payroll Liabilites	64.34
Paycheck	06/30/2026		Direct Deposit	CWRR Personnel	633.25
Paycheck	06/30/2026		Direct Deposit	Payroll Liabilites	63.64
Paycheck	06/30/2026		Direct Deposit	CWRR Personnel	705.50
Paycheck	06/30/2026		Direct Deposit	Payroll Liabilites	70.90
Paycheck	06/30/2026		Direct Deposit	Community Relations - Admin Aid	395.25
Paycheck	06/30/2026		Direct Deposit	Payroll Liabilites	40.19
Paycheck	06/30/2026		Direct Deposit	CWRR Personnel	170.00
Paycheck	06/30/2026		Direct Deposit	Payroll Liabilites	17.09
Paycheck	06/30/2026		Direct Deposit	CWRR Personnel	170.00
Paycheck	06/30/2026		Direct Deposit	Payroll Liabilites	17.28
Jun 26					<u>79,762.22</u>

WILLIAMS RURAL FIRE PROTECTION DISTRICT
211 EAST FORK RD
WILLIAMS, OR 97544

BALANCE SHEET
June 30, 2026

	ACCT.#	5/31/2026	DEPOSITS	WITHDRAWS	6/30/2026	
COLUMBIA BANK		27,975.66	100,000.36	83,286.04	36,768.98	
GENERAL POOL ACCOUNT		421,727.97	11,485.19	100,000.05	333,213.11	
TOTAL CHECKING/SAVINGS		449,703.63	111,485.55	183,286.09	369,982.09	
TOTAL ASSETS						369,982.09
LIABILITIES						
CREDIT CARDS PAYABLE					4,359.73	
DIRECT DEPOSIT LIABILITIES					-3113.54	
PAYROLL LIABILITIES					3,079.65	
TOTAL LIABILITIES					4,111.35	
EQUITY						
GENERAL FUND					353,931.71	
CAPITAL PROJECTS FUND					210,245.00	
Net Income					38,026.50	
TOTAL EQUITY					602,203.21	
TOTAL LIABILITIES & EQUITY						606,314.56

STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
100% OF THE BUDGET YEAR IS OVER
50% OF THE BUDGETED REVENUE HAS BEEN RECEIVED
66% OF THE BUDGET HAS BEEN SPENT
June 30, 2026

RESOURCES	Account Number	Annual Budget	Current Month	Year To Date	% of Budget	Remaining Balance
Current Tax		246,000.00	5,820.78	249,488.57	101.42	-3,488.57
Prior Year Tax		4,500.00	469.59	10,902.56	242.28	-6,402.56
Local Option Current Tax		152,000.00	3,585.57	155,953.77	102.60	-3,953.76
Local Option Prior Year Tax		2,500.00	289.22	6,712.53	268.50	-4,212.53
Total Taxes		405,000.00	10,165.16	423,057.43	104.46	-18,057.43
Beginning Fund Balance		470,000.00		554,284.94	117.93	-84,284.94
Interest Earned		10,000.00	1,320.39	21,079.15	210.79	-11,079.15
Donations		2,000.00	0.00	8,452.75	422.64	-6,452.75
Grants		155,000.00	0.00	60,932.00	39.31	94,068.00
Mobile Home Rental		16,800.00	0.00	9,800.00	58.33	7,000.00
Mobile Power		0.00	0.00	1,274.03	1,274.03	-1,274.03
RV Space Rental		3,600.00	0.00	1,800.00	50.00	1,800.00
Total Other Resources		657,400.00	1,320.39	103,337.93	15.72	-2,022.87
TOTAL RESOURCES		1,062,400.00	11,485.55	526,395.36	49.55	-20,080.30

WILLIAMS RURAL FIRE PROTECTION DISTRICT
211 EAST FORK RD
WILLIAMS, OR 97544
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
June 30, 2026

GENERAL FUND

	Account	Annual	Current	Year To	% Of	Remaining
	Number	Budget	Month	Date	Budget	Balance
PERSONNEL SERVICES						
Fire Chief		80,000.00	15,000.00	43,325.00	54.16	36,675.00
Office Administrator		35,000.00	9,000.00	21,000.00	60.00	14,000.00
Community Relations - Admin Aid		18,000.00	760.75	10,028.48	55.71	7,971.52
Training Officer		53,000.00	5,665.00	39,655.00	74.82	13,345.00
Operations Officer		50,000.00	4,052.58	48,630.96	97.26	1,369.04
Duty Officer Stipend		26,000.00	2,340.00	26,410.00	101.58	-410.00
OSFM Fire Marshal		42,500.00	3,715.89	42,996.32	101.17	-496.32
OSFM Firefighter		42,500.00	3,633.41	42,960.04	101.08	-460.04
CWRR Chipper Personnel		25,000.00	3,833.50	7,706.67	30.83	17,293.33
OSFM Upstaffing		35,000.00	0.00	32,313.74	92.32	2,686.26
Seasonal Hires		10,000.00	0.00	2,140.72	21.41	7,859.28
Volunteer Nominal Qtr Points		12,000.00	0.00	11,951.76	99.60	48.24
Insurance Package		80,000.00	6,036.00	61,149.00	76.44	18,851.00
Payroll Liabilities		30,000.00	2,361.11	27,560.27	91.87	2,439.73
Workers' Compensation		13,000.00	0.00	18,953.02	145.79	-5,953.02
Accidental Death & Dismemberment		4,000.00	0.00	0.00	0.00	4,000.00
Bonus Pay		10,000.00	0.00	9,358.65	93.59	641.35
Conflag/Deployment		5,000.00	0.00	450.00	9.00	4,550.00
TOTAL PERSONNEL SERVICES		571,000.00	56,398.24	446,589.63	78.21	124,410.37

	Account	Annual	Current	Year To	% Of	Remaining
	Number	Budget	Month	Date	Budget	Balance
MATERIAL & SERVICES						
Apparatus Maintenance		25,000.00	988.65	14,916.70	59.67	10,083.30
Building Maintenance		10,000.00	1,600.68	4,506.04	45.06	5,493.96
Communications		10,000.00	982.88	15,121.37	151.21	-5,121.37
Dues & Fees		6,000.00	369.04	9,485.49	158.09	-3,485.49
Elections		1,300.00	0.00	702.11	54.01	597.89
EMS Supplies		3,000.00	63.70	2,528.06	84.27	471.94
Fire Equipment/Supplies		10,000.00	261.72	12,243.19	122.43	-2,243.19
Fire Prevention		15,000.00	400.00	1,193.66	7.96	13,806.34
Fuel		20,000.00	2,672.30	14,890.12	74.45	5,109.88
Liability Insurance		30,000.00	0.00	32,592.00	108.64	-2,592.00
Legal & Accounting		16,000.00	0.00	16,750.00	104.69	-750.00
Consulting Fees		18,000.00	7,412.50	19,317.39	107.32	-1,317.39
Miscellaneous		7,000.00	1,486.65	6,668.13	95.26	331.87
Office Supplies		4,000.00	882.59	2,238.57	55.96	515.22
Personal Protective Equipment		24,000.00	0.00	5,641.06	23.50	18,358.94
Small Equipment Maintenance		5,000.00	343.75	5,768.65	115.37	-768.65
Training		10,000.00	71.99	2,690.70	26.91	7,309.30
Travel		2,000.00	0.00	1,108.20	55.41	891.80
Uniforms		2,000.00	0.00	1,203.01	60.15	796.99
Utilities		20,000.00	1,024.99	15,947.12	79.74	4,052.88
Associated Personnel Cost		10,000.00	1,196.88	7,222.29	72.22	2,777.71
Fuels Contracting Work		33,000.00	0.00	0.00	0.00	33,000.00
Grant Expenditures		20,932.00	3,460.91	19,866.50	94.91	1,065.50

TOTAL MATERIALS & SERVICES	302,232.00	23,219.23	212,600.36	70.34	89,631.64
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WILLIAMS RURAL FIRE PROTECTION DISTRICT
211 EAST FORK RD
WILLIAMS, OR 97544
STATEMENT OF REVENUE AND EXPENDITURES
BUDGET VERSUS ACTUAL COMPARISON
June 30, 2026

GENERAL FUND

	Account	Annual	Current	Year To	% Of	Remaining
	Number	Budget	Month	Date	Budget	Balance
CAPITAL OUTLAY						
Apparatus & Equipment		10,000.00	0.00	5,468.32	54.68	4,531.68
Building Improvements		40,000.00	0.00	49,295.00	123.24	-9,295.00
District Building Improvements			0.00	0.00	0.00	0.00
Mobile Improvement			0.00	0.00	0.00	0.00
Capital Outlay - Other		10,000.00	0.00	2,786.00	27.86	7,214.00
TOTAL CAPITAL OUTLAY		60,000.00	0.00	57,549.32	95.92	2,450.68
Contingency		20,000.00	0.00	0.00	0.00	20,000.00
Unappropriated Ending Balance		130,100.00	0.00	0.00	0.00	130,100.00
TOTAL REQUIREMENTS		1,083,332.00	79,617.47	716,739.31	66.16	366,592.69
TOTAL RESOURCES			11,485.55	526,395.36		
TOTAL REQUIREMENTS			-79,617.47	-716,739.31		
ENDING FUND BALANCE			-68,131.92	-190,343.96		
Beginning Fund Balance		567,177.00	6/30/2025			
Excess Rev/Exp		-190,343.96				
Ending Fund Balance		376,833.05				