WILLIAMS RURAL FIRE PROTECTION DISTRICT SPECIAL BOARD MEETING

Revised Start Time

Place and Time: February 1st at the district headquarters, 211 E. Fork Road, Williams OR, at 3:00 PM

Agenda for February 1, 2019

1. Call to Order and Pledge - 2. Roll call of members by the Secretary

3. Announcements and agenda review of items for this meeting. Order of discussion – action to be adopted

4. Public Input – two minutes per person allowed under the rules

5. Approval of prior Board Meeting Minutes

6. Clerk treasurers report – financial reports and invoices as required at this meeting

7. Board approval of Expenditures – As required as of this meeting

8. Fire Chiefs report

9 Other reports: Chair, Support Group, Other

10. Unfinished Business – Updates to be discussed as required as of this meeting

 a. Building remodel and architects report

 b. Painting Project

 c. Outside projects: Storage house, parking lot, back stairs

 d. Mobile home project plan

 e. Recruiting and retention

 f. Policies and Procedures Manual Update

 g. Board Member compensation

 h. 911 alert notification

 I. Operational phone lines

 J. Department Credit Cards

 K. CPA Office Courtesy Call

11. New Business

 a. Adoption of Personnel for Bank check signature and information access

 b. Adoption of Personnel for Bank access to department safety deposit box

 c. Other

12. EXECUTIVE SESSION -Please notice the meeting under ORS 192.660(2) (f) to consider information or records that are exempt by law from public inspection.

13. Personnel Actions – As arquired

13. Announcement of the next regular scheduled board meeting

13. Motion to adjourn

Posted: January 31, 2019 in accordance with ORS 192.640 and WRFPD Policy and Procedures Manual chapter 41, paragraph B and H.

Bill Ertel, Chair, Williams Rural Fire Protection District Board of Directors