Williams Rural Fire Protection District

**Budget Committee Meeting Minutes**

**May 20th, 2019**

Called to Order at 18:46

**Roll Call:**

**Board Members Present**

Position 1 – Dennis Crawford,

Position 2 – Sue Nevotti

Position 3 – Todd Rumery

Position 4 – Bill Ertel

Position 5 – Wes Nevotti

**Budget Committee Members Present**

Position 1 – John Kester (Absent)

Position 2 – Dorothy Butz

Position 3 – Rebekah Hinson

Position 4 – Mike Connor

Position 5 – Claudia Pratt

**Williams Staff Present**

Administrative Assistant – Jennifer Vetter

Interim Chief – Lance Lighty

**Public Presence:**

Glenn Fluhr – Chief’s Guest

Brody Shelton – EMR Trainee

**Election of Committee Chairman and Vice Chair:**

The following individuals were nominated for Committee Chair and Secretary:

Chairman – Bill Ertel

Vice Chair – Wes Nevotti

Nominations unanimously approved

**Reading of the Budget Message:**

 Prior to Chief Lighty reading the Budget Message, Chairperson Bill Ertel presented the WRFPD 2019-20120 Goals and Planning Guidance that the Board developed earlier in the year to help guide the operations and budget of the fire district. Chief Lighty read the Budget Message and reviewed the LB-10, LB-20, LB-30, and the LB-31 with the Board and Budget Committee. Chief summarized the progress of the manufactured home, the addition of new volunteers to the district, and some of the events that have occurred over the last year. Chief discussed the station renovation project and what is left of the project, the setting of the mobile home, and the future consideration of a purchase of a brush rig. In regards to volunteers, Chief Lighty elaborated on the proposed positions of a permanent chief and training officer that he would like to add to the district to increase our coverage and response numbers. Finally, Chief reviewed the district’s Materials and Services expenses and offered details in how each line item is spent and went over the proposed operating contingency.

**Questions and Comments from Board and Budget Committee:**

Question: LB-31 Materials and Services bottom line were proposed to decrease for 2019-20. “Are Materials and Services being skimped on to compensate for the proposed Personnel Services?”

Answer: No. We are able to lower Materials and Services from what they were budgeted from in 18-19 as we can foresee that we will not need as much budgeted for Materials and Services and we have a carry-over from the 2018-19 year into the 2109-20 fiscal year.

Question: Our major Capital Project will be the mobile home?

Answer: It will be the mobile home and to secure a newer brush rig to replace the older one we have now.

Question: Do we trade in vehicles when we get a new one?

Answer: yes

Question: “What happens to the new chief position when the 5 year levy has run out?”

Answer: We would not be able to keep a full time chief without the monies from the 5 year levy, however, the district is flexible to find a person that fits the chief position on a part time level and/or find a training officer to fill the department needs.

Question: Can we put in to renew the levy?

Answer: Yes

**Chair’s Input:**

 We can meet our safety issue in the valley. The remodel has one outstanding bill. The land purchase has been paid in full for the acreage behind the fire station. The next project is siting the mobile home. We are attempting to move from part-time staffing to a possible full time position and have duty officers on the weekends. The district has changed the financial management in the last year to improve on separation of duties and review of the finances into more detail.

**Announcement of Next Regular Board Meeting:**

Next regular meeting and Budget Hearing on Monday June 24, 2019 at 6:30 p.m. at Williams Fire Station.

**Motion to Adjourn:**

Motion to adjourn by Dennis Crawford and seconded by Wes Nevotti. Meeting adjourned at 7:31

Respectfully Submitted:

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Bill Ertel, Chairman