

WILLIAMS RURAL FIRE PROTECTION DISTRICT
Special Board Meeting Minutes
March 29, 2022

Called to Order at 14:57

Roll Call:

Board Members Present

Position 1 – Heather Glass
Position 2 – David Applegate
Position 3 – Claudia Pratt
Position 4 – Bill Ertel
Position 5 – Brian Barton

Williams Staff Present

Chief Rick Vetter – Late Attendance
Administrative Assistant – Jennifer Vetter

Expected Presenters:

Jam Roofing Representative, Zach Cummings
Lawless Roofing Representative (no show)
Edge Builders (no show)

Public Presence:

Harold Pratt, Resident

Old Fire Station Roof

Jam Roofing Proposal:

Jam Roofing is Master Roofing certified by GAF. Corrugated metal on lower roof and composition material on upper roof. Both upper and lower roofs of the old fire station are included in this proposal. Fire District is responsible for the removal and replacement of the bell tower. 40 year material warranty and 10 year workmanship warranty (held by Jam Roofing). 40 point inspection to be done. Passive vent system. Duration of project to be about 5 days with a crew of 3 to 4 to be on site. 20% down and the rest due at completions. Total estimated project expense to the district to be paid to Jam Roofing \$21,685 for both roof of the old fire department building. Recommended colors by Jam Roofing Representative Zach Cummings are Red/Charcoal. Bid must be accepted by April 1st to keep pricing estimate from increasing. Price increase would be 10-15%.

Lawless Roofing Proposal: Not Given, no show, estimate \$39,449.00 (only includes one roof platform and 2 year workmanship warranty). Originally gave a quote for \$17,875 then resubmitted the estimate with the price increase with no explanation and materials and service to stay the same. No further clarifications given. Invited to present estimate at board meeting.

Edge Builders Proposal: Not Given, no show, \$11,446.64. Does not include roofing, only 'underlayment, roofing preparations' in proposal. Also invited to present estimate at the board meeting.

- A motion was made by Brian Barton and seconded by David Applegate to accept Jam Roofing bid of \$21,685 with the down of \$4,337 down by March 30, 2022. The motion passed unanimously with all Ayes.

- ✚ Heather Glass – Aye
- ✚ David Applegate – Aye
- ✚ Claudia Pratt – Aye
- ✚ Bill Ertel – Aye
- ✚ Brian Barton – Aye

Partial Paving of Parking Lot – ADA Parking, Handicap Parking Spot

The Fire District received bids from Copeland and Moser’s to pave from the station building out into the gravel and to build the base up to increase current accessibility.

Copeland Estimate: Pave from back corner of fire station to the pump house, \$5,420.00

Moser Estimate: Pave from back corner of fire station to the pump house, \$3,100 plus \$18 tax and from the pump house to the end of the apron on the other side of the pump house, \$2,958 plus \$17 tax. Entire amount totals \$6,093.

- A motion was made by Brian Barton and seconded by Heather Glass to accept Moser’s bid of \$6,093 to pave the parking area (as per contract). The motion passed unanimously with all Ayes.

- ✚ Heather Glass – Aye
- ✚ David Applegate – Aye
- ✚ Claudia Pratt – Aye
- ✚ Bill Ertel – Aye
- ✚ Brian Barton – Aye

Chief and Administrative Salaries

- A motion was made by Brian Barton and seconded by Heather Glass to make payroll increases for Chief Vetter and Jennifer Vetter’s payroll changes retroactive to February 1, 2022 and January 1, 2022 respectively . The motion passed unanimously with all Ayes.

Discussion: Board Member Bill Ertel states he is troubled on behalf of Wes and Sue Nevotti that he is pretty sure that it was agreed \$15-16 per hour for this position in the past. “\$11.91 reflects poorly on the prior board” per Board Member Bill Ertel.

Jennifer Vetter stated that an hourly rate was not decided on and the calculation done by a board member in some previous meeting that Board Member Bill Ertel is speaking of, reflects a salary not an hourly rate.

Board Secretary Heather Glass inquired of Board Member Bill Ertel if the issue is with the current salary that was decided upon. Board Member Bill Ertel said it is not performance related, it is the \$11.91 hourly calculation.

Jennifer Vetter stated that the initial salary of \$500 was a lot less for the workload done.

Board Member Bill Ertel said that he wanted to speak on behalf of Wes and Sue that it was intended to pay more than what was given in previous times. He states that he would feel better if the Board paid fairly in the past.

Board Chairperson added that Board Member Bill Ertel could research this to see if he could find the information he is looking for.

- ✚ Heather Glass – Aye
- ✚ David Applegate – Aye
- ✚ Claudia Pratt – Aye
- ✚ Bill Ertel – Aye
- ✚ Brian Barton – Aye

Chief Vetter brought up a discussion of the rental of the mobile home and presented a letter of interest to the board. Board Chairperson Claudia Pratt stated that Chief Vetter will make copies to give to the board at the next board meeting for presentation at that time.

Next Board Meeting April 4, 2022 at 6:00pm.

Motion to Adjourn:

- A motion to adjourn was made by Brian Barton and seconded by David Applegate at 16:18pm. It was approved unanimously to adjourn.

Attachments: Jam Roofing Estimate, Lawless Roofing Estimate, Edge Builders Estimate, Copeland Estimate, Moser's Estimate.

Respectfully Submitted:

Claudia Pratt, Board Chairperson