

WILLIAMS RURAL FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA

Tuesday, February 14th, 2023

Place and Time: District Headquarters, 211 E. Fork Road, Williams OR, at 6:00 PM

To Dial In: 253-215-8782; Passcode: 367896

1. Call to Order, Pledge, and Roll Call of Members
2. Announcements
3. Approval of Prior Board Meeting Minutes – previously distributed electronically
 - January 10, 2023 Regular Board Meeting Minutes
 - January 18, 2023 Special Board Meeting Minutes
 - January 18, 2023 Executive Board Meeting Minutes
4. Water Master Water Master – Digging Test Holes
5. Fire Chief’s Report
 - Grants: Submitted, In-Process, Awarded – Snapshot Document
 - Recruitment and Retention
 - Training Report
 - CHILI with the Chief – Chili Cook-Off
 - Apparatus Building
6. Other Reports
 - Chair
 - Support Group - Awards Banquet - Tabled
 - Safety Committee
7. Unfinished Business
 - The Museum Building Update (given by Brian Barton)
 - The Release of the Policies and Procedures Manual - Lexipol Contract
 - Station Pick Up - Vehicle Purchase - Tabled
8. New Business
 - Office Space – Tabled
 - Evaluations of the Chief and Administrative Assistant – Tabled
 - Administrative Assistant SAFER Administration Wage Increase
 - Regular Board Meeting Time Change
 - Safe Deposit Box
 - By-Laws Discussion
 - Approval of Bill Ertel’s SDAO Conference Attendance
9. Clerk Treasurers Report – Financial Reports and Invoices
10. Announcement of the next regular scheduled board meeting – March 14, 2023 at 6:00pm
11. Public Input – two minutes at end of meeting, response given at the next scheduled regular board meeting (if needed)
12. Public Questions – can be submitted in writing to PO Box 81, Williams, Oregon 97544
13. Motion to adjourn

Posted: February 11, 2023 in accordance with ORS 192.640 and WRFPD Policy and Procedures Manual chapter 41, paragraph B and H.

Claudia Pratt, Board Chair, Williams Rural Fire Protection District Board of Directors

- ❖ Employment of Personnel - ORS 192.660(2)(a). To consider the employment of a public officer, employee, staff member or individual agent.
- ❖ Discipline of Public Officers and Employees - ORS 192.660(2)(b). To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
- ❖ Consultation with Labor Negotiator – ORS 192.660(2)(d). To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- ❖ Real Property Transactions - ORS 192.660(2)(e). To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ❖ Exempt Records - ORS 192.660(2)(f). To consider information or records that are exempt by law from public inspection.
- ❖ Trade or Commerce - ORS 192.660(2)(g). To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- ❖ Litigation/Consultation with Legal Counsel - ORS 192.660(2)(h). To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- ❖ Performance Evaluations - ORS 192.660(2)(i). To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
- ❖ Labor Negotiations - ORS 192.660(3). Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
- ❖ Media Attendance – ORS 192.660(4). Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations but the governing body may require that specified information be undisclosed.