

WILLIAMS RURAL FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA

Tuesday, December 12<sup>th</sup>, 2023

Place and Time: District Headquarters, 211 E. Fork Road, Williams OR, at 10:00 AM

To Dial In: 253-215-8782; Passcode: 367896, Meeting ID: 862 1511 0207

1. Call to Order, Pledge, and Roll Call of Members
2. Announcements
3. Approval of Prior Board Meeting Minutes – previously distributed electronically
  - October 10, 2023 Regular Board Meeting Minutes
  - October 30, 2023 Special Board Meeting Minutes
  - November 14, 2023 Regular Board Meeting Minutes
4. Reports
  - Fire Chief's Report
  - Operations Report
  - Training Report
  - Safety Committee Report
  - Chair Report
    - SDAO Review Form
    - Hire SDAO for Board Employee Reviews
5. Unfinished Business
  - Internal Controls (presented by Bill Ertel)
  - The Museum Building Update (given by Chief Vetter)
  - By-Laws Workshop (Tabled)
  - 5 Year Plan Update (Tabled)
6. New Business
  - Mobile Home Update (given by Claudia Pratt)
    - a. Dog Adoption
  - Christmas Bonuses
7. Clerk Treasurers Report – Financial Reports and Invoices
  - Upgrade QB Software & Printers
8. Announcement of the next regular scheduled board meeting – January 9, 2023 at 10:00am
9. Public Input – two minutes at end of meeting, response given at the next scheduled regular board meeting (if needed)
10. Public Questions – can be submitted in writing to PO Box 81, Williams, Oregon 97544
11. Motion to adjourn

Posted in accordance with ORS 192.640

Heather Glass, Board Chair, Williams Rural Fire Protection District Board of Directors

- ❖ Employment of Personnel - ORS 192.660(2)(a). To consider the employment of a public officer, employee, staff member or individual agent.
- ❖ Discipline of Public Officers and Employees - ORS 192.660(2)(b). To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
- ❖ Consultation with Labor Negotiator – ORS 192.660(2)(d). To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- ❖ Real Property Transactions - ORS 192.660(2)(e). To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ❖ Exempt Records - ORS 192.660(2)(f). To consider information or records that are exempt by law from public inspection.
- ❖ Trade or Commerce - ORS 192.660(2)(g). To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- ❖ Litigation/Consultation with Legal Counsel - ORS 192.660(2)(h). To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- ❖ Performance Evaluations - ORS 192.660(2)(i). To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
- ❖ Labor Negotiations - ORS 192.660(3). Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
- ❖ Media Attendance – ORS 192.660(4). Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations but the governing body may require that specified information be undisclosed.