Williams Rural Fire Protection District

Board Meeting

# Agenda for October 24th, 2018

1. Call to order and Pledge of Allegiance
2. Roll call of members by the Secretary
3. Announcements and agenda review
4. Public input – two minutes per person are allowed under the rules
5. Approval of Board Meeting Minutes for September 26th, 2018
6. Station Renovation & ARCO Project Progress Update
7. Clerk Treasurer Reports
   1. Expense approval/documentation
   2. Review reports
8. Fire Chief’s Report and/or Assistant Fire Chief’s Report
9. Other Reports:
   1. Support Group
10. Unfinished Business:
    1. Fund Office Equipment
       1. Authorize Office Furniture Purchase with Spending Limit
    2. Recruitment and Retention
       1. Personnel Update and Roster
       2. New Volunteers – Gil Hays
    3. Update on Mobile Home Site
    4. Board Member Compensation
    5. Tractor Utilization and Location
       1. Has been moved to the station
    6. Appointment of Acting/Interim Fire Chief
    7. Salary, scope, duties, policy
    8. Schedule Election of 2018-2019 Board Officers
    9. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
11. Correspondence:
    1. Board Chairman
    2. Secretary
       1. CPA Annual Review Update
    3. Fire Chief
12. New Business:
    1. Umpqua Bank
       1. The property loan has been paid in full with a final payment of $2481
       2. Updating Banking Records to Current Administration
          1. Motion to approve Board Chairman Bill Ertel, Vice Chairman Wes Nevotti, and Assistant Chief TaiLese Roeloffs to have full authority over and access to all bank accounts and records. Bill Ertel and Wes Nevotti will be approved signers of Williams Fire’s checks. Bill Ertel, Wes Nevotti, and TaiLese Roeloffs are granted access to the Williams Fire Safety Deposit Box located at the Umpqua Bank Branch on Williams Hwy in Grants Pass, OR. Bill Ertel, Wes Nevotti, and TaiLese Roeloffs are also approved to have access and administrative privileges to all Williams Fire Umpqua Bank credit card accounts.
    2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
13. Announcement of next regular meeting of the Board:

Wednesday November 28th, 2018 at the Williams Rural Fire Protection District station at 6:30 p.m.

1. Executive Session concerning personnel administration. The executive session will be pursuant to ORS 192.660(2)(b).
2. Motion to adjourn

Posted on October 22nd, 2018 in accordance with ORS 192.640 and WRFPD Policies and Procedures Manual chapter 4.1, paragraph B and H.

Bill Ertel, Chairman, Williams Rural Fire Protection District Board of Directors