

# **WILLIAMS RURAL FIRE PROTECTION DISTRICT**

## **Budget Committee Meeting Minutes**

**May 11<sup>th</sup>, 2020**

Called to Order at 4:16pm

### **Roll Call:**

#### **Board Members Present**

Position 1 – Dennis Crawford (Absent)  
Position 2 – Sue Nevotti (Absent)  
Position 3 – Todd Rumery (Absent)  
Position 4 – Bill Ertel  
Position 5 – Wes Nevotti

#### **Williams Staff Present**

Administrative Assistant – Jennifer Vetter  
Chief Rick Vetter  
Captain Nicco Holt

Lieutenant Oskar Sundell  
Volunteer Firefighter – Jason Stevens

#### **Budget Committee Members Present**

Position 1 – John Kester  
Position 2 – Dorothy Butz  
Position 3 – Rebekah Hinson (Absent)  
Position 4 – Mike Connor  
Position 5 – Claudia Pratt

### **Public Presence:**

Wilma Hyde – Support Group Member and Community Member

### **Nomination of Budget Committee Chair:**

A motion to make Wes Nevotti the Budget Committee Chairperson was made by Bill Ertel and seconded by John Kester

### **Nomination of Budget Committee Vice Chair:**

A motion to make Bill Ertel the Budget Committee Vice Chairperson was made by Rick Vetter and seconded by Wes Nevotti

### **Announcements:**

None.

### **Public Input:**

None.

### **Presentation of Budget Message:**

Chief Rick Vetter presented his budget letter to the community and Budget Committee. The Budget Message followed after which explains the breakdown of each of the line items on each of the LB-Sheets. The proposed budget includes personnel service items that break down each item of payroll, the inclusion of employee benefits, payroll taxes, material and service

items, and the Capital Projects and Capital Outlay items. Discussions were held on the use of the SAFER Grant and how it ties into the proposed budget for the 2020-2021 district expenses.

**Discussions:**

Each employee position was discussed and their proposed budgeted pay for the upcoming fiscal year. Insurance benefits are currently holding a placeholder while the District shops different types of coverage for the positions that are over 30 hours per week. The SAFER Grant currently reimburses in the position of training and recruitment, duty officer, and grant management.

SAFER Grant funds are not included in the budget as it is a pass-through item. The District must spend the dollars first in order to receive the reimbursement and the dollars spent are subject to FEMA approval before reimbursements are issued.

We still have about \$5k left from a communications grant that will be used to service the district antennas, base unit, and radios.

Budgeted areas of Materials and Services that showed an increase from the previous year include fuel, PPE, training, and supplies. This is due to the presence of personnel for calls, greater call volume, greater staff and volunteer numbers, and for better district performance.

- A motion to approve the 2020-2021 budget as presented was made by Bill Ertel and seconded by Mike Connor. The motion passed unanimously.

**Motion to Adjourn:**

- A motion to adjourn was made by John Kester and seconded by Claudia Pratt at 8:30pm.

Attachments: Budget Committee Meeting Agenda, Chief's Budget Letter and Budget Message, Budget Sheets.

Respectfully Submitted:

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Wes Nevotti, Chairman