Williams Rural Fire Protection District

Board Meeting

# Agenda for August 22nd, 2018

1. Call to order and Pledge of Allegiance
2. Roll call of members by the Secretary
3. Announcements and agenda review
4. Public input – two minutes per person are allowed under the rules
5. Approval of Board Meeting Minutes for July 25th, 2018
6. ARCO Presentation Update
   1. Review of contract
   2. Invoice questions
   3. Projects completed
   4. List of projects to be finished
7. Clerk Treasurer Reports
   1. Expense approval/documentation
8. Fire Chief’s Report and/or Assistant Fire Chief’s Report
9. Other Reports:
   1. Support Group
   2. Personnel Update and Roster
10. Unfinished Business:
    1. Building Remodel Update – See Item 6
    2. Neighboring Property Lot Line Adjustment – Project Completed
    3. Staff Job Descriptions – Assistant Fire Chief
    4. Update on Mobile Home Site Prep – Tour of Site
       1. Chief’s Project Schedule
    5. Policies and Procedures Manual – Member Copies and Contract
    6. Board Member Compensation
    7. Tractor Utilization
       1. Currently located at Dick Rodgers residence
    8. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    9. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
11. Correspondence:
    1. Board Chairman
    2. Secretary
    3. Fire Chief
12. New Business:
    1. Report Distribution
       1. Send draft of Board Meeting Minutes within 7 days of meeting
    2. ORW Contract
    3. Office Furniture
    4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
    5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
13. Election of 2018-2019 Board Officers
14. Announcement of next regular meeting of the Board:

Wednesday September 26th, 2018 at the Williams Rural Fire Protection District station at 6:30 p.m.

1. Executive Session concerning personnel administration. The executive session will be pursuant to ORS 192.660(2)(b).
2. Motion to adjourn

Posted on August 20th, 2018 in accordance with ORS 192.640 and WRFPD Policies and Procedures Manual chapter 4.1, paragraph B and H.

Bill Ertel, Chairman, Williams Rural Fire Protection District Board of Directors