

WILLIAMS RURAL FIRE PROTECTION DISTRICT
Emergency Board Meeting Minutes
February 2, 2024

Called to order: 10:39am

Roll Call:

Board Members Present

Position 1 – Heather Glass

Position 2 – Brian Barton

Position 3 – Claudia Pratt

Position 4 – Bill Ertel

Position 5 – David Applegate

Williams Staff Present

Cpt. Nicco Holt

Lt. Oskar Sundell

Firefighter Devin Brennan

District Fire Marshal Jon Scaroni

Community Relations Coordinator Ash Martell

HR Manager/Engineer – Jennifer Vetter

This meeting is opened under ORS 192.640: Public notice required; special notice for executive sessions or special or emergency meetings

Community Members Present:

None.

Announcements:

None.

Board and Staff Discussion:

The staff was briefed by the Board of Directors that the Fire Chief has been placed on non-disciplinary administrative paid leave. Captain Nicco Holt will be the Interim Fire Chief while an investigation is being conducted. The Chief's emails are forwarded to the Interim Chief (Nicco Holt) who will be in the office primarily Tuesday, Wednesday, and Thursday. He is open to being contacted anytime by the Board and staff.

Board Member Claudia Pratt informed the staff that the Fire Chief will need to return the items in his possession to include the staff vehicle, credit card, phones, PPE, and anything fire department issued, by 4pm today.

Board Member Bill Ertel urged members of the district to use discretion and confidentiality. Contact between the fire department and the Fire Chief will be through the Board of Directors.

Lt. Sundell will send the contact information of the closest mutual aid partners (Grants Pass Fire, Illinois Valley Fire District, Rural Metro Fire, and Applegate Fire) to Board Chair Heather Glass

who will announce the district's change of leadership. Lt. Sundell will be the one to announce to the remaining staff and volunteers that are not present.

Currently, the main focus is to keep the fire district operational.

A public post will be put up announcing a change in leadership after the mutual aid partners are notified.

The meeting was adjourned at 10:52am

Respectfully,

Heather Glass, Board Chair